

Terms and Conditions of the Selection of Texts for Inclusion in the Publication Summing up the Cyber Academy Project

§1. Definitions

1. **BFI 2016:** Biuro Festiwalowe Impart 2016, an entity having its registered address at ul. Komuny Paryskiej 39–41, 50-451 Wrocław, registered in the Cultural Institution Register kept by Wrocław Municipality under number RIK 37/2012, NIP (tax number): 8992736581, REGON (business identification number): 021907583, which, within the activities under its charter, is the main organizer of projects arising from the City of Wrocław having been awarded the title of European Capital of Culture 2016 (ECoC 2016).
2. **Cyber Academy:** a project co-funded by the Ministry of Culture and National Heritage, carried out with the aim defined in §2 of these Terms and Conditions, among others through the participation of participants in the education and training programme in Wrocław in April 2016, in Katowice in July 2016, and in Warsaw in October 2016. BFI 2016 reserves the right to change the place where and the time when the education and training programme indicated by BFI 2016 within the territory of the Republic of Poland will take place.
3. **Text:** an article, a feature story, and/or an academic piece of writing relating to the lead theme of Cyber Academy in 2016 and fulfilling the aims of the project mentioned in §2 below.
4. **Applicant:** a person indicated in §3 of these Terms and Conditions.

§2. Aim and Main Theme of the Cyber Academy Project

1. The aim of the Cyber Academy project is to prepare project participants for the conscious use of new media and to develop competencies related to media use with a view to gaining new recipients for culture-forming processes, artistic events, and initiatives relating to broadly defined art and culture.
2. The theme of the Cyber Academy project in 2016 is 'The Continent of Culture': the European community in the twenty-first century mostly functioning on the Web and mostly using tools available on the Internet. The Web has become a sort of 'second continent' for them, a place that is a universal data interchange platform transgressing all kinds of territorial boundaries. The new, digital continent is the source of unlimited contacts, polemics, discussions, knowledge, and education, but also a place that puts us further apart, teaching us comfortable, compromise-based solutions. As a digital platform, it also becomes the place of dialogue and mediation among cultures, languages, and traditions and also the place for publishing artistic manifestos with regard to rapidly changing geopolitical and economic situations and their impacts on the availability of culture and art.

§3. Entitled Applicants

Candidate Texts for selection may be proposed by natural persons of age (under the Polish law), with full legal capacity, resident or studying within the European Union, any of the countries officially recognized as candidate countries (Albania, Iceland, Macedonia, Montenegro, Serbia, Turkey), or any of the countries belonging to the European Free Trade Association (Liechtenstein, Norway, and Switzerland).

§4. Deadlines and Rules for the Selection of Texts for a Publication Summing up the Cyber Academy Projects and Rules of Application Evaluation

1. Proposals of Texts for inclusion in a publication summing up the Cyber Academy project shall be submitted between 25 April 2016 and 29 July 2016.
2. A proposal submitted shall contain the Applicant's CV, in Polish and in English, and a text of up to 2500 characters in Polish and in English.
3. Proposals shall be submitted exclusively by email to this address: cyberakademia@wroclaw2016.pl, absolutely not later than 29 July 2016.
4. Any Applicant may file no more than one proposal within the selection process.
5. The results of the selection of Texts shall be announced on or before 30 September 2016. Selected Applicants shall be informed of passage to the next stage by email.

§5. Proposal Evaluation Process

1. The proposals shall be evaluated by a committee appointed by BFI 2016. The composition of the committee shall have been announced by 29 July 2016.
2. The committee shall analyse and evaluate all proposals admitted for formal reasons, taking into account the following criteria:
 - a) consistency of the topic of the Text the aims of the Cyber Academy project and the lead theme of the project in 2016, as described in §2 above (25 points);
 - b) equipping the Text with an international nature, i.e. taking into account the best practices and/or examples from the art and culture sector and the creative sector at an international level (10 points);
 - c) the submitted Text taking into consideration know-how applicable by the staff of the cultural sector and the creative sector who have limited budgets (5 points).

§6. Rules for Participation and the Obligations of the Applicant and of BFI 2016

1. The Applicant's participation in the Cyber Academy project shall be based on the inclusions of the submitted Text in a publication summing up the Cyber Academy project on or before 31 December 2016.
2. The Applicant shall not publish or propose the Text selected for inclusion in a publication summing up the Cyber Academy project in other selection processes, competitions, and/or publications unrelated to the Cyber Academy project.
3. If a Text submitted in the selection process has not been selected for inclusion in a publication summing up the Cyber Academy project, BFI 2016 shall not have any rights to the submitted Text and shall not be able to dispose of it as it deems fit without the Applicant's consent. Meanwhile, the Applicant shall have the right to dispose of the Text in any possible way.
4. The mutual obligations of the Applicant and BFI 2016 associated with the Cyber Academy project shall be governed by a separate agreement between the Parties.

§7. Personal Data Processing

1. Taking part in the process of Text selection for inclusion in a publication summing up the Cyber Academy project (the submission of an application in accordance with §4.2–3 above) is tantamount to the expression of consent by the Applicant to the use of the Applicant's personal data in accordance with the provisions of the Personal Data Protection Act of 29

August 1997 where such data are disclosed in the course of the selection and in connection with the process.

2. The personal data of Applicants shall be processed by BFI 2016 or by entities acting on its instructions for the purpose of carrying out the selection and in connection with the performance of the provisions hereof, in particular for the purpose of communication with the Applicants and announcing the selection results. The Applicants shall have the right to inspect and correct their personal data.
3. Furnishing their personal data by Applicants is voluntary; however, if an Applicant refuses to furnish his/her personal data or withholds consent to the processing of such data for the purposes of the selection process, the application submitted by the Applicant shall not be taken into account in the selection process.
4. BFI 2016 shall be the data controller in respect of the personal data of Applicants.

§8. Final Provisions

1. Changes hereto shall not be valid unless made in writing and shall be effective as of the date of their announcement. Changes to these Terms and Conditions shall not have effect for applications submitted within the selection process prior to the effective date of such changes to these Terms and Conditions should their entry into force result in the limitation of the rights of the Applicants who have submitted their applications.
2. In the case of a change of his/her correspondence address, the Applicant shall immediately notify BFI 2016 thereof, in the absence of which notification BFI 2016 shall not be liable for the results of the non-delivery to the Applicant of correspondence relating to the performance hereof.
3. Matters not regulated herein shall be governed by the relevant provisions of Polish law, in particular including the Civil Code.
4. These Terms and Conditions shall come into force on 25 April 2016.